

Due to the nature of your care, and the 12 month contract that you signed, we anticipate that you will continue the days and hours of service that you currently use. Since we are expecting that your summer care requirements will be the same, we simply need to know if your child will not be in attendance for vacation. Please indicate which week/s your child will be away on vacation so that we may correctly account for his/her attendance. Knowing when children will not be in attendance helps us to staff properly, as well as understand if the absence is planned or due to illness. Charges are still assessed if a child is absent due to illness or vacation, as stated on page 7 of the Parent Handbook. Please return your summer vacation dates by March 1, 2024. If you will be terminating care, kindly give us written notice at least two weeks prior to your termination date.

Child's Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Current Teacher: \_\_\_\_\_

My child will not attend summer camp during the week(s) of:

\_\_\_\_\_